

## Invitation to organize the official ISGS conference in 2017

The International Sol-Gel Society is soliciting for applicants to host the 19<sup>th</sup> biennial conference in Sol-Gel Science and Technology to be held in 2017.

### The International Sol-Gel Conference

The Conference is the official International Sol-Gel Society meeting and builds on the long and successful series of biannual conferences, which started 1981 in Padova. The conference has since then been held in several countries all over the World.

#### Previous conference locations



1981 - Padova  
1983 - Wurtzburg  
1985 - Montpellier  
1987 - Kyoto  
1989 - Rio de Janeiro  
1991 - Sevilla  
1993 - Paris  
1995 - Faro  
1997 - Sheffield

1999 - Yokohama  
2001 - Padova  
2003 - Sydney  
2005 - Los Angeles  
2007 - Montpellier  
2009 - Porto de Galinhas  
2011 - Hangzhou  
2013 - Madrid

Next conference location: 2015 - Kyoto

**The deadline for submitting applications is April 30<sup>th</sup>, 2014.**

Instructions are found below and on the ISGS website: [www.isgs.org](http://www.isgs.org)

# Instructions and background for candidates for hosting the conference Sol-Gel 2017

The Sol-Gel Conference is an international gathering of the Sol-Gel Community which takes place in summer every two years. This is the official International Conference of ISGS. The Sol-Gel Conference is organized jointly by the ISGS (represented by the Board) and by a Local Organizing Committee (LOC). The LOC is selected with the contribution of a dedicated Selection Committee.

## Present composition of the Selection Committee:

Michel Aegerter	<i>Switzerland</i>
Byeong-Soo Bae	<i>Korea</i>
John Bartlett	<i>Australia</i>
Bruno Boury	<i>France</i>
Massimo Guglielmi (Chairman)	<i>Italy</i>
David Levy	<i>Spain</i>
Sidney Ribeiro	<i>Brasil</i>

## Program of the Conference

The Program of the ISGS Conference combines plenary sessions and eventual parallel sessions, 1 industrial session, 1 poster session, a social program (including an ISGS party and a conference banquet) over five days of work, accordingly with the model Program of the ISGS Conference as follows:

Sol-Gel 2015	sunday	monday	tuesday	wednesday	thursday	friday
<b>Morning</b>	ISGS one day workshop*	opening ceremony	plenary session	plenary session	Awards	plenary session
		plenary session	Plenary / parallel sessions	Industrial session	Plenary / parallel sessions	Plenary / parallel sessions
<b>Lunch</b>						
<b>Afternoon</b>	ISGS one day workshop*	registrations	Plenary / parallel sessions	Plenary / parallel sessions	Conference excursion (1)	Plenary / parallel sessions
			Plenary / parallel sessions	Plenary / parallel sessions	Conference excursion (2)	Poster session
<b>Evening</b>	welcome reception		conference banquet (1)	conference banquet (2)		closing ceremony
	ISGS Party					

\* optional  
(1), (2) different possibilities to schedule

An integrated industrial exhibition shall take place on the conference site to promote exchanges between industrial and scientific people.

This meeting schedule will be updated accordingly with the program defined by the Board.

### Selection of themes

The Conference theme and its sub-themes are approved by the Board on the basis of the proposal of the Scientific Committee on the initiative of local groups seeking to organize the Conference. 2

## Conference organization

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Organization relies on a Charter which specifies the main specificities of the Sol-Gel Conference and conditions to use the label ISGS. The ISGS Charter specifies the unchangeable detailed process and the financial agreements between ISGS and the LOC. The Charter can be adjusted marginally for some aspects to the event in common agreement with the Board Member in charge of the Conference. Within this framework, the LOC has leeway to organize the conference and to leave its own mark on the event.

## Procedure for submittal

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The submission should be made electronically. The electronic application should be sent by e-mail to: [massimo.guglielmi@unipd.it](mailto:massimo.guglielmi@unipd.it), as a pdf, MS-word or power-point file, at the latest on April 30<sup>th</sup> 2014.

### The application letter must be accompanied by the following documents:

- The signed International SolGel Conference Charter;
- The main scientific characteristics of the project (title, head topics, main topics...);
- The main logistical characteristics of the project (expected number of participants, period, location, Conference site, poster room, exhibition area...);
- A presentation of attractions, assets of the country/town/site and some considerations about the venue and its ease;
- A presentation of the benefits for ISGS community coming with this Conference;
- A reflection on the implementation of the various tasks related to the organization of an International Conference and a proposition of a detailed backward planning;
- The composition of the local scientific and organizing committees (at least 2 members have to be ISGS members recognized by the sol-gel community);
- A detailed and realistic provisional budget;
- It is advisable to produce documents that must ensure that LOC have the financial resources needed in particular through the support of the Government, public institutions, universities, sponsors etc... Such a guarantee will facilitate the Board's decision on the venue of the Sol-Gel Conference.

### Some of the criteria considered by the Selection Committee are listed below

- Applicant/applicant group scientific excellence and scientific reputation in the field of sol-gel science and technology
- Logistic aspects
  - Conference location (facilities)
  - Hotel capacity/prices, spread of price categories of hotels
  - Infrastructure at location (travel)
  - Travel to location price/time etc.
- Location
  - A geographical spread based on previous locations is desired
  - New locations are desired, and preferably the location should shift around the world

- Continents with many sol-gel researchers are preferred
- Attractiveness of location
- Possible (local) strengthening of the Sol-Gel society
- Safety aspects (is the location listed as dangerous by companies, institutions or governments?)
- Side program and correlated activities such as industry and laboratory visits
- **Workshop content**
  - Contents and coverage of the program
  - Other aspects such as professional visits
- **Feasibility of plan etc.**
- **Expected price for participation**
  - Sponsors and other financial support
  - It is desired that the conference price is not increased or only slightly increased beyond that of previous meetings
- **Student participation**
  - Reduced fees, cheap but respectable housing, participation in all activities, etc.
- **Other aspects**

## Selection procedure

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- 1) The Selection Committee ranks the applications and selects an applying LOC for approval of the board of the ISGS.
- 2) The ISGS Board sends its comments to the Selection Committee, which sends back the final proposal.
- 3) Ratification by the ISGS Board
- 4) Notification of the decision to candidates before 10 July 2014
- 5) Finalization and signing of the ISGS Agreement between the LOC and ISGS before the end of 2015.

Announcement will be made on the ISGS website on July 2014 and the presentation will be made at the 2015 Conference in Japan.

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Please direct enquiries to the chairman of the Selection Committee,  
Massimo Guglielmi, e-mail: [massimo.guglielmi@unipd.it](mailto:massimo.guglielmi@unipd.it)